
REPORT TO: THE CHIEF OFFICER (HIGHWAYS AND TRANSPORTATION)

DATE: 21 JUNE 2016

SUBJECT: GILDERSOME SPUR, MORLEY NORTH – PROPOSED TRAFFIC REGULATION ORDER

Are specific electoral Wards affected?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
If relevant, name(s) of Ward(s): MORLEY NORTH		
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If relevant, Access to Information Procedure Rule number:		
Appendix number:		

Summary of main issues

1. Leeds City Council was approached in June 2015 by consultants acting on behalf of the Gildersome Spur Industrial Estate landlord regarding concerns they had about the location of on-street at certain locations within the industrial estate. A request was made to implement sections of 'No Waiting At Any Time' restrictions to maintain access to the industrial units.
2. Observations indicated that inconsiderate parking around accesses is present at various locations throughout the industrial site and that restrictions were considered appropriate. Observations also confirmed that the small scale displacement of vehicles can be catered for within the estate roads.
3. A previous scheme to introduce restrictions at various locations around the estate was implemented in 2013. This was fully funded by the industrial estate landlord and funding has again been offered and received to promote the introduction of appropriate restrictions.

4. Recommendations

The Chief Officer (Highways and Transportation) is requested to:

- i) Approve, subject to public consultation, the detailed design and implementation of a scheme to introduce waiting restrictions within Gildersome Spur Industrial Estate, Morley, as shown on the attached drawing number TM-25-2499-12-1 at an estimated cost of £5000, made up of £1000 works costs, £1500 legal costs and £2500 staff costs which will be fully funded from private external income.
- ii) Authorise the City Solicitor to advertise a draft Traffic Regulation Order and if no valid objections are received, to make, seal and implement the Order as advertised.

1 Purpose of this report

- 1.1 The purpose of this report is to seek approval for the detailed design and implementation of a scheme to introduce waiting restrictions within Gildersome Spur Industrial Estate, Morley and to obtain authority to advertise a draft Traffic Regulation Order to introduce waiting restrictions.

2 Background information

- 2.1 Gildersome Spur Industrial Estate is located within the Morley North Ward with single carriageway roads currently subject to a speed limit of 30mph.
- 2.2 In 2011 Leeds City Council was approached by a consultant, M J Mapp Ltd, acting on behalf of the Gildersome Spur Industrial Estate landlord, St James Place UK PLC. Following concerns they had regarding the amount and location of on-street parking throughout the estate, a request was made to implement No Waiting At Any Time restrictions covering the whole of the industrial estate.
- 2.3 Officer observations indicated that widespread restrictions were not merited, giving due consideration to vehicle displacement, the operation of businesses and general flow within the estate.
- 2.4 The observations did indicate that the introduction of restrictions at key locations was deemed appropriate, if funding allowed, to ensure that turning movements at junctions, especially by larger vehicles, would not be hindered.
- 2.5 A proposal to introduce restrictions at various locations was subsequently taken forward and implemented.
- 2.6 Leeds City Council was approached again in 2015 by the same consultant regarding further parking issues they wanted to highlight at several accesses within the estate. A subsequent site meeting was arranged to discuss the matter and see if the concerns could be addressed.

3 Main issues

- 3.1 **Design Proposals and Full Scheme Description.**

- 3.1.1 It is proposed to introduce No Waiting restrictions at certain accesses within Gildersome Spur Industrial Estate.
- 3.1.2 The proposals are shown on drawing number TM-25-2499-12-1
- 3.1.3 The objective of this proposal is to improve the access to businesses within the estate without large scale displacement which will also improve the flow of traffic within the estate.
- 3.1.4 On-site observations have indicated that the displaced vehicles can still be accommodated within the estate.
- 3.1.5 The proposal will also improve visibility sightlines for those using all modes of transport.

3.2 Programme

- 3.2.1 It is anticipated that the proposal will be implemented in the financial year of 2016/2017.

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Ward Members: Ward Members were consulted by email on the 23rd February 2016, no objections were received. One ward member raised concerns regarding the displacement of vehicles should the restrictions be introduced. Monitoring has indicated that any displacement of vehicles that does take place can be catered for within the estate roads and should not affect the surrounding area.
- 4.1.2 Emergency Services: The Emergency Services and WYCA were consulted by email on the 23rd February 2016. Yorkshire Ambulance had no objections to the scheme; West Yorkshire Fire & Rescue and West Yorkshire Police commented stating their support for the scheme.

4.2 Equality and Diversity / Cohesion and Integration

An Equality, Diversity, Cohesion and Integration Screening has been carried out on the proposals and has determined that an impact assessment is not required for the approvals requested. The screening process identified the following positive impacts:

- Improved accessibility and visibility for those who are disabled, have mobility issues or carers supporting pushchairs / wheelchairs as vehicles will be removed from key locations,
- Improved manoeuvrability for vehicles in and around the industrial estate,
- Better managed on-street parking,
- Improved road safety.

4.3 Council policies and City Priorities

4.3.1 The proposal contributes to the policies in the West Yorkshire Local Transport Plan 2011-26 as follows:

18. Improve safety and security, seeking to minimise transport casualties.

4.4 Resources and value for money

4.4.1 The cost of design and implementation will be £5000, made up of £1000 works costs, £1500 legal costs and £2500 staff costs and will be a revenue rechargeable job, fully funded by private external income.

4.5 Legal Implications, Access to Information and Call In

4.5.1 The report is not eligible for call in as the proposal falls below the relevant threshold.

4.6 Risk Management

4.6.1 There are no risk issues, over and above those expected when working in the public highway, generated by the proposals contained within this report.

5 Recommendations

5.1 The Chief Officer (Highways and Transportation is requested to:

- i) Approve, subject to public consultation, the detailed design and implementation of a scheme to introduce waiting restrictions within Gildersome Spur Industrial Estate, Morley, as shown on drawing number TM-25-2499-12-1 at an estimated cost of £5000, which will be fully funded from private external income.
- ii) Authorise the City Solicitor to advertise a draft Traffic Regulation Order and if no valid objections are received, to make, seal and implement the Order as advertised.

6 Background documents

1) Equality, Diversity, Cohesion and Integration Screening document.

Equality, Diversity, Cohesion and Integration Screening



As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality, diversity, cohesion and integration.

A **screening** process can help judge relevance and provides a record of both the **process** and **decision**. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions. Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality, diversity, cohesion and integration.
- whether or not equality, diversity, cohesion and integration is being/has already been considered, and
- whether or not it is necessary to carry out an impact assessment.

Directorate: City Development	Service area: Traffic Management
Lead person: Andrew Richardson	Contact number: 0113 2478974

1. Title:
Is this a:
<input type="checkbox"/> Strategy / Policy <input checked="" type="checkbox"/> Service / Function <input type="checkbox"/> Other
If other, please specify

2. Please provide a brief description of what you are screening
<p>This screening is for a traffic scheme which proposes a Traffic Regulation Order for No Waiting restrictions around accesses within the Gildersome Spur Industrial Estate.</p> <p>Leeds City Council was approached regarding difficulties drivers were experiencing entering and exiting some accesses to units within Gildersome Spur Industrial Estate. Observations were undertaken and it was agreed that restrictions were merited at certain locations to improve manoeuvrability within the estate.</p>

<p>3. Relevance to equality, diversity, cohesion and integration</p> <p>All the council's strategies/policies, services/functions affect service users, employees or the wider community – city wide or more local. These will also have a greater/lesser relevance to equality, diversity, cohesion and integration.</p> <p>The following questions will help you to identify how relevant your proposals are.</p>
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When considering these questions think about age, carers, disability, gender reassignment, race, religion or belief, sex, sexual orientation. Also those areas that impact on or relate to equality: tackling poverty and improving health and well-being.		
Questions	Yes	No
Is there an existing or likely differential impact for the different equality characteristics?	✓	
Have there been or likely to be any public concerns about the policy or proposal?	✓	
Could the proposal affect how our services, commissioning or procurement activities are organised, provided, located and by whom?		✓
Could the proposal affect our workforce or employment practices?		✓
Does the proposal involve or will it have an impact on <ul style="list-style-type: none"> Eliminating unlawful discrimination, victimisation and harassment Advancing equality of opportunity Fostering good relations 		✓ ✓ ✓

If you have answered **no** to the questions above please complete **sections 6 and 7**

If you have answered **yes** to any of the above and;

- Believe you have already considered the impact on equality, diversity, cohesion and integration within your proposal please go to **section 4**.
- Are not already considering the impact on equality, diversity, cohesion and integration within your proposal please go to **section 5**.

<p>4. Considering the impact on equality, diversity, cohesion and integration</p>
<p>If you can demonstrate you have considered how your proposals impact on equality, diversity, cohesion and integration you have carried out an impact assessment.</p>
<p>Please provide specific details for all three areas below (use the prompts for guidance).</p>
<p>• How have you considered equality, diversity, cohesion and integration? (think about the scope of the proposal, who is likely to be affected, equality related information, gaps in information and plans to address, consultation and engagement activities (taken place or planned) with those likely to be affected)</p> <p>Consultation has taken place with Ward Members, the emergency services and Metro.</p> <p>If approval is given a Notice will be posted on site notifying the public of the Councils intention and giving details of the positioning together with a notice in the local press. At this stage of the process they will have the opportunity to make representations or object to the proposals.</p>
<p>• Key findings (think about any potential positive and negative impact on different equality characteristics, potential to promote strong and positive relationships between groups, potential to bring groups/communities into increased contact with each other, perception that the proposal could benefit one group at the expense of another)</p> <p>If introduced the proposal will remove vehicles from key locations which will assist visibility sightline for all road users, improve access within the estate and better manage the on street parking</p> <p>Positive impacts;</p>

- Improved accessibility and visibility for those who are disabled, have mobility issues or carers supporting pushchairs / wheelchairs as vehicles will be removed from key locations,
- Improved maneuverability for vehicles in and around the industrial estate,
- Better managed on-street parking,
- Improved road safety.

Negative impacts;

- Less on street parking
- Potential for displaced parking

However, observations suggest the remaining kerbside space within the estate will be able to cater for the displaced parking ensuring that it does not spill over into the surrounding streets.

- **Actions**

(think about how you will promote positive impact and remove/ reduce negative impact)

5. If you are **not** already considering the impact on equality, diversity, cohesion and integration you **will need to carry out an impact assessment**.

Date to scope and plan your impact assessment:	N/A
Date to complete your impact assessment	N/A
Lead person for your impact assessment (Include name and job title)	N/A

6. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening

Name	Job title	Date
Nick Hunt	Senior Traffic Engineer	
Date screening completed		

7. Publishing

Though **all** key decisions are required to give due regard to equality the council **only** publishes those related to **Executive Board, Full Council, Key Delegated Decisions** or a **Significant Operational Decision**.

A copy of this equality screening should be attached as an appendix to the decision making report:

- Governance Services will publish those relating to Executive Board and Full Council.
- The appropriate directorate will publish those relating to Delegated Decisions and Significant Operational Decisions.
- A copy of all other equality screenings that are not to be published should be sent to equalityteam@leeds.gov.uk for record.

Complete the appropriate section below with the date the report and attached screening was sent:	
For Executive Board or Full Council – sent to Governance Services	Date sent:
For Delegated Decisions or Significant Operational Decisions – sent to appropriate Directorate	Date sent:
All other decisions – sent to equalityteam@leeds.gov.uk	Date sent: